

Humboldt Research Hub

Checklist for applications

Dear Applicant,

Before submitting your application, please make sure that all documents are complete and in good order:

- [Application form](#) – with personal signature of applicant
- Applicant's tabulated curriculum vitae**
- List of applicant's publications covering the last five years**
- Declaration of collaborative partner(s) and all (junior) researchers integrated in the Humboldt Research Hub** (as far as already known) with personal signatures of the respective persons – please use this [form](#) (Please send this form to all collaborative partners and (junior) researchers you plan to integrate in the Humboldt Research Hub and ask everybody to fill in the required information on their curriculum vitae and publications, to print it and add their personal signature. Please ask them to return the form (as a PDF-attachment) to you afterwards. It is advisable to use the personal data given in the declarations for completing the application form with the required information on the collaborative partner(s) and integrated (junior) researchers.)
- Research concept of the Humboldt Research Hub**
(Please see FAQ – Q10)
- Financial plan** – please use this [form](#)
(For filling in the financial plan, please observe the FAQ – Q11 / Q12)
- If applicable: **Additional explanations on budget types listed in the financial plan.** (Please see FAQ – Q12)
- Agreement from the directors of collaborating institutions** (Please see FAQ – Q13)